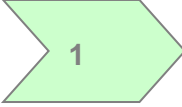
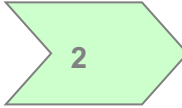
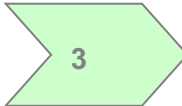

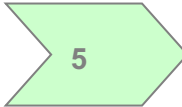
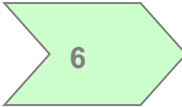
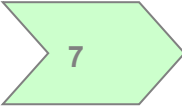


## Process model seven\_steps®

step	content
 1	<p><b>Analysis of the current state</b></p> <p>Develop the target setting and the process definition including the functional workflow.</p>
 2	<p><b>Align the vision &amp; strategy</b></p> <p>Check the analysis (step 1) with the current vision and strategy. Find the balance between them and set up the vision for the new process target.</p>
 3	<p><b>Main operation / content</b></p> <p>Educe the principles for the structure and define the process model. Coordinate the internal and external interfaces. Check the process of the vendors and the standard of your industrial sector.</p>
 4	<p><b>Involve your staff &amp; define the process</b></p> <p>Involve your staff actively and optimize your process – work out the process documentation (workshops, group meetings). Get the approval of the management team.</p>
 5	<p><b>Main target setting for the process / content</b></p> <p>Completion / development of the systematic controlling. Definition of the KPI. Get the approval of the management team.</p>
 6	<p><b>Apply the process and use it</b></p> <p>Through the utilization of the new process, it is vital to start the focused data collection and documentation of the improvements. Further the KPI need to be reviewed (step 5). Communicate your findings internally.</p>
 7	<p><b>Assessment</b></p> <p>As a quality check the approval by a 3<sup>rd</sup> party is used. The external perspective will challenge the organization and foster an additional gain. Restart with step 1).</p>